



CRA BOARD MEETING OF: January 10, 2012

X	Consent Agenda		Old Business		New Business		Public Hearing		Other
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SUBJECT: Approval of Commercial Facade Improvement Grant application from Cuthill's Backyard, LLC

SUMMARY: Cuthill's Backyard, LLC as the owner of the property located at 511 NE 4th Street, Boynton Beach, FL, has submitted an application for the CRA's Commercial Facade Improvement Grant Program. Eligible items under grant program guidelines include exterior painting and structural repairs, awnings, signage, lighting, paving and landscaping. The applicant is proposing a scope of work that will be the new exterior entry way/signage for the entrance of the property. The new owners are completely renovating the outdoor bar and surrounding grounds.

The Commercial Façade Improvement program reimburses 50% of the applicant's expenditures for the eligible improvements up to a maximum grant total of \$15,000.00. Any unused grant funds will be released back into the program.

FISCAL IMPACT: Project Fund line item: 02-58400-440

CRA PLAN, PROGRAM OR PROJECT: 2008 CRA Economic Development Plan

RECOMMENDATIONS: Approve the Commercial Facade Improvement Grant application up to \$15,000.00 to Cuthill's Backyard, LLC for program eligible items for the property located at 511 NE 4th Street, Boynton Beach, FL.

A handwritten signature in blue ink, appearing to read "Vivian Brooks", is written over a horizontal line.

Vivian Brooks
Executive Director



2011/2012
COMMERCIAL FAÇADE IMPROVEMENT GRANT PROGRAM
APPLICATION FORM

Boynton Beach Community Redevelopment Agency
Maximum Grant Amount is \$15,000
(Please Print or Type Only - Use Additional Sheets If Necessary)

561-252-6731
michellesguitiro@gmail.com
jim sundial@gmail.com

I. APPLICANT INFORMATION

Name of Property Owner:

James W. Hall II

Address of Property Owner:

4230 75th West Street

City/State:

Boynton Beach, FL

Zip Code:

34209

Phone # Day:

941-761-7200

Evening:

Legal owners and legal description of the property to be improved (please attach copy of warranty deed and lease, if applicable):

Cuthill's Backyard LLC - ROBERT ADDITION LTS
2, 3, 4, 5 & E 10 FT OF ADJACENT ALLEY LYG W OF AND
ADJ THERETO BLK 3 & L16, W 12.5

Name of Tenant if Different from Property Owner

Name of Business:

Cuthill's Backyard, LLC

Address of Business:

511 NE 4th St.

City/State:

Boynton Beach

Zip Code:

Phone # Day:

941-545-8220

Evening:

Initials

Type of Business: Bar

Years of Operation: 0-1

Number of Employees: 25 Annual Payroll: Unknown at this time

Number of Employees residing in Boynton Beach: unknown

List of improvements proposed:
Landscaping and Exterior Walls

II. PROGRAM GUIDELINES

The following guidelines are intended to inform a potential grant applicant of the extent and scope of the program. The purpose of the program is to encourage commercial property owners to upgrade their properties by improving the external appearance of their business and to encourage businesses to invest in their operations. The result will halt deterioration, stabilize property values, improve and upgrade appearance of the area, and facilitate and encourage redevelopment activity in the target area.

The following guidelines are applicable to this program:

1. The program is available only for property located within the Community Revitalization Areas of the Boynton Beach Community Redevelopment Agency (CRA). **Note:** See attached CRA Area Map.
2. The program is for commercial properties and businesses. The property owner must be the applicant. However, if the property is currently leased to a tenant, then the Application and Agreement must be jointly executed by both the owner and the tenant.
3. Eligible improvements for this program include:
 - Painting
 - Shutters
 - Awnings/canopies
 - Decorative exterior façade improvements
 - Exterior doors/windows
 - Landscaping around the building
 - Irrigation
 - Parking lot re-paving, re-sealing, re-striping
 - Exterior lighting
 - Patio or decks connected to the building
 - Exterior wall repairs (e.g. stucco, brick or wood repairs and replacement)
 - ADA improvements

Initials 

4. All work **must** be done in compliance with applicable City of Boynton Beach Building Codes and Land Development Regulations. All contractors **must** be licensed in Boynton Beach/Palm Beach County. Please contact the City of Boynton Beach Development Department regarding the proposed work to be performed prior to submitting a façade grant application.
5. Maximum Grant amounts: The CRA will provide, **on a reimbursement basis**, a 50% matching grant for eligible façade improvements up to a total of fifteen thousand dollars (\$15,000) of CRA funds.

Grant funds will be reimbursed exclusively for approved work, approved change orders and only for work that has been performed **after** the grantee has received notification that the Grant Application has been approved by the CRA. Any work completed prior to receiving grant approval is ineligible for reimbursement.

6. The Façade Grant program may only be used one time in any five year period for any one property. Properties may reapply for additional grants any time after five (5) years from previous grant approval.
7. The property owner, or tenant if applicable, must complete the façade improvement project and submit for reimbursement within 120 days of the grant award. Failure to complete the façade improvements in a timely manner will result in the property owner, or tenant if applicable, losing the grant reimbursement opportunity. The Board may consider time extensions.

**Disbursement of grant funds shall only occur if
the following conditions are met:**

1. CRA has received copies of executed contracts, canceled checks (front and back) and proof that the work has been approved by the City of Boynton Beach Building Department (if applicable).
2. CRA has received copies of final "paid in full" vendor/contractor invoices along with a letter from each vendor/contractor stating that all invoices for the project have been paid in full and there are no outstanding monies owed for the project.
3. CRA has received copies of final inspection approvals for all permit required work.
4. Entire scope of work for eligible items is completed.
5. Applicant provides "After" photos.

III. APPLICATION PROCESS

1. An applicant seeking a project grant may secure an application from the Boynton Beach Community Redevelopment Agency (CRA) located at 710 North Federal

Initials 

Highway, Boynton Beach, FL 33435, phone 561-737-3256 or download the application from www.boyntonbeachcra.com/businesses/

2. An original application with all materials is to be returned to the Boynton Beach Community Redevelopment Agency for review and approval by the CRA Board. Applications will be considered on a first-come, first served basis. Applicants must take the necessary steps to ensure that their submitted application is properly time stamped to document receipt by the CRA.
3. CRA staff will present the completed grant application to the CRA Board for their review and approval. The CRA Board conducts their meetings on the second Tuesday of each month. Applicant will be notified of the date and time their application will be presented to the CRA Board. Applicant is requested to attend the CRA Board Meeting in order to answer any questions the CRA Board may have regarding their application. CRA staff will notify the applicant of grant approval or denial.
4. The CRA will administer the Commercial Facade Improvement program and funding. In addition to the appropriate City of Boynton Beach building inspections, the CRA will inspect the work to determine the satisfactory completion of the work.
5. Applicants may not have any outstanding City of Boynton Beach liens against their property. In the event that an Applicant has an outstanding City of Boynton Beach lien against the property, the grant will not be awarded until the complete satisfaction of the lien.
6. Application to this Program is not a guarantee of funding. Funding is at the sole discretion of the CRA Board.

IV. REQUIRED PROJECT INFORMATION & DOCUMENTATION

Written description of the improvements to be done to the property along with the following items:

1. Copy of Warranty Deed
2. Copy of Lease
3. Project work write-up(s) describing in detail the scope of the project,
4. Plans or sketches if applicable,
5. Site plan and plant list for landscape projects,
6. Third-party cost estimates from three (3) licensed contractors,
7. Estimated time line,
8. Evidence of financial ability to pay for the project (approved loan, cash account, line of credit, etc.),
9. A minimum of four (4) 3" x 5" color "before" photos of the project which must include "public views",
10. Signage design with colors & materials proposed if applicable,
11. Project color chips / material samples if applicable, and material specifications.

Initials_____

Applicable documents must be attached for the Application to be processed.

By signing this Application, I acknowledge that I have received and read a copy of the Program Agreement, and I understand and agree to comply with its content.

SUBMITTING AN APPLICATION IS NOT A GUARANTEE OF FUNDING

It is the responsibility of the applicant to READ AND UNDERSTAND all aspects of the Façade Grant Program Agreement, including Program and Reimbursement Regulations.

[Signature]
Witness (Date) 12/14/11

[Signature]
Property Owner (Date) 12/14/11

Witness (Date)

Property Owner (Date)

(Property owner's signature must be notarized)

STATE OF FLORIDA

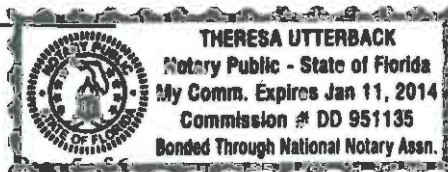
COUNTY OF Palm Beach

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgements, personally appeared James W. Hall, who is personally known to me or produced RD 1110 # H40045964210 as identification, and acknowledged he/she executed the foregoing Agreement for the use and purposes mentioned in it and that the instrument is his/her act and deed.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal in the State and County aforesaid on this 14 day of Dec, 20 11.

NOTARY PUBLIC Theresa Utterback

My Commission Expires: _____



710 North Federal Highway
Boynton Beach, FL 33435
Phone 561-737-3256 Fax 561-737-3258
www.boyntonbeachcra.com

(Tenant/Business owner's signature must be notarized)

[Signature]
Witness (Date)

[Signature]
Tenant/Business Owner (Date)

Witness (Date)

Tenant/Business Owner (Date)

STATE OF FLORIDA

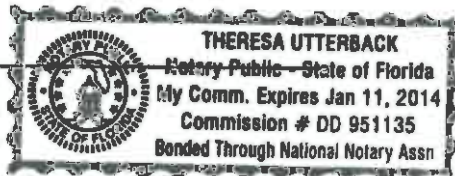
COUNTY OF Palm Beach

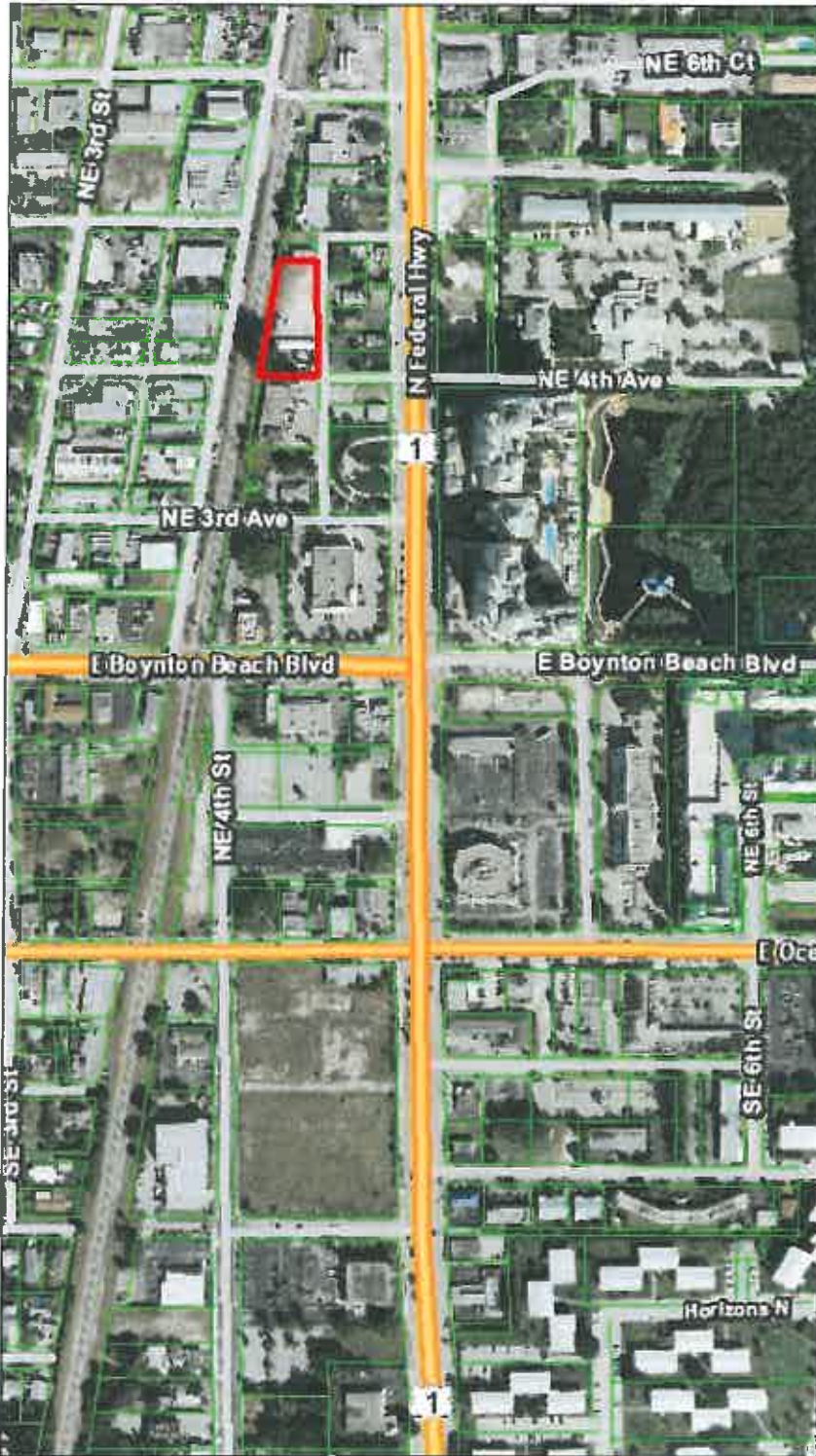
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IN WITNESS OF THE FOREGOING, I have set my hand and official seal in the State and County aforesaid on this 14 day of Dec., 2011.

NOTARY PUBLIC [Signature]

My Commission Expires: _____





Property Details

Owner Information

PCN: 08434521260030020

[View Property Details](#)

Name: BOB KATZ PROP INC

Location: 511 NE 4TH ST

Mailing: 306 SE 1ST AVE

BOYNTON BEACH, FL

33435 4507

Appraisal Value

Market Value:	\$269,809
Assessed Value:	\$269,809
Exempt Amnt:	\$0
Taxable:	\$269,809

Tax Value

Ad Valorem:	\$6,127.33
Non ad valorem:	\$1,940.28
Total:	\$8,067.61

Sales Info

Sale Date	Sale Price
08/03/2001	\$175,000
02/01/1997	\$100
02/01/1997	\$50,000
05/01/1984	\$51,500
01/01/1977	\$6,000

511 NE 4th Street-Cuthill's Backyard LLC

produced by: papagis



Palm Beach County
Property Appraiser
Gary R Nikolits, CFA



CUTHILL'S BACKYARD.
BEER GARDEN
 BOYNTON BEACH, FLORIDA

REV	DATE

Client	
Project	
Site	
Date	10/17
Scale	AS SHOWN
Drawn	HT
Job	14175
Sheet	
A3.01	
© 2017	SHoP



NEW 12' HIGH DECORATIVE WOOD GATES

○ PROPOSED ENTRY (FACING EAST)
1/4" = 1'-0"

NEW CHICKEN HUT OVER EXISTING OUTDOOR BAR

NEW 12' HIGH WOOD FENCE TO REPLACE EXISTING

EXISTING PARKING AREA

NEW LANDSCAPE BUFFER REAR OF PROPERTY

25'-0" BETWEEN POLES

12' FREE HEIGHT

Proposal

FROM: Blossom Brothers, Inc.
3754 Dorrit Ave
Boynton Beach
FL 33436

Page. No. 1

PROPOSAL SUBMITTED TO:

Name: Cuthill's Backyard, LLC
Phone: 561-756-5951 Date: 12/20/11
Street: 511 N.E. 4th St
City: Boynton Beach
State: FL Zip: 33435

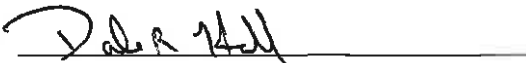
I propose to furnish all materials and perform all labor necessary to complete the following: Front Entrance Buildout & Signage

- 1) Supply and install 2-sets of 3-poles 8" in diameter ea. Pole staggard ht. each side of entrance 16 to 20ft above ground and 6ft below ground. Poles will have a heavy rope wrap approximate 2ft. apart. \$3200.00
- 2) Fabricate and install steel structure to bridge both sets of post allowing the installation of Double Entry Doors and wood slats each side inside and out. \$4250.00
- 3) Supply and install all decorative metals at both sides of entrance structure inside and out with powder coat finish. \$1200.00
- 4) Supply and install Cuthills Backyard sign above entrance structure to also have powder coat finish. \$1200.00

All of the work is to be completed in a substantial and workmanlike manner for the sum of Nine Thousand Eight Hundred Fifty Dollars (\$9,850.00). A 50% Deposit once contract is signed. The entire balance of the contract is to be paid within 15 days after completion.

Any alterations or deviation from the above specifications involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

Authorized Signature



ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which Cuthill's Backyard LLC agrees to pay the amount mentioned in said proposal and according to the terms thereof.

Signature

Date

Buckingham, Inc.
821 NW 8th Way
Boynton Beach, FL 33426
561-436-3888
Fax 561-733-0628

To: Cuthills Backyard
511 N.E. 4th St.
Boynton Beach, FL 33435


Dec. 23, 2011

JOB LOCATION: Same

JOB SCOPE: Front Entrance Buildout and Signage

- 1) Supply and install 2- sets of 3-poles 8" in diameter ea. Pole staggered ht. each side of entrance 16 to 20 ft. above ground and 6ft below ground. Poles will have a heavy rope wrap approximate 2ft. apart.
\$3675.00
- 2) Fabricate and install steel structure to bridge both set of post allowing the installation of double entry doors and wood slats each side inside and out.
\$5600.00
- 3) Supply and install all decorative metals at both sides entrance structure inside and out in a powder coat finish.
\$2175.00
- 4) Supply and install Cuthills Backyard sign above entrance structure to also have powder coated finish.
\$1650.00

TOTAL: \$13,100.00


RICHARD BUCKINGHAM.

**BBC Custom Contracting
6610 Skyline Drive
Delray Beach, FL 33446
954-214-5969**

December 23, 2011

TO:
Cuthill's Backyard
511 NE 4th Street
Boynton Beach, FL 33435

JOB LOCATION:
Same as above

JOB SCOPE:
Front Entrance Buildout and Signage

In regards to the above request for proposal we regretfully decline the opportunity to bid on this job. Due to the nature of the project we are unable to perform the tasks sufficiently at this time.

Thank for the opportunity.





